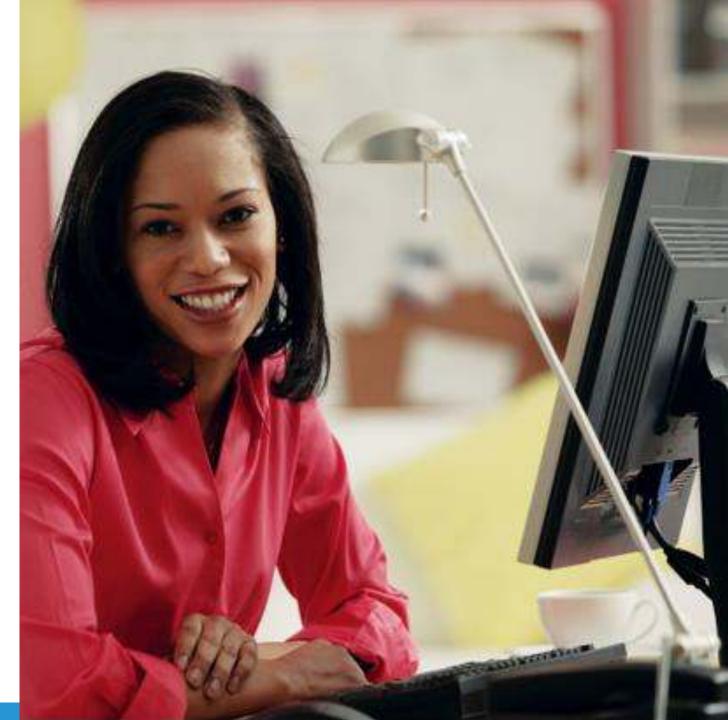


WEBINAR

Start the School Year Right with Childcare Software







THE PRESENTER

CUNTHIA PARKER



AGENDA

In this session we will discuss:

How you can organize your entire center with one system

Simplifying your processes such as registration, billing and hiring

Gaining back more time in your day



Who doesn't want to simplify their day?



- Registration
- Billing
- Scheduling
- Hiring
- Payroll
- Child Documentation



Why Are Systems Important?

- To be more efficient
- To be more productive
- To be more organized
- To be more successful with parents and staff
- To increase communication
- To be more routine and predictable
- To make life easier



The key is to have systems. Systems can be adapted/changed but cannot be dropped.





Examples

- Delete/File Emails that have been addressed
- Center Calendar (appointments / tours / meetings)
- Inbox/Mailbox (place for staff to leave paperwork for you)
 - Act on it
 - Filing it / Throw it away
 - Do not touch paper too many times.
- Communication Plans (Weekly memo / Monthly Newsletters)
- Task Notebook
- Due Dates





The Paperwork



Online Documentation Completion:

- Registration paperwork
- Annual paperwork
- Parent signatures
- Medical forms

Automated Reminders



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Payroll

• Direct Deposit



Staffing

Real-time Teacher – Child ratio tracking Visualize a whole week at one time Allows for scheduling needs when rooms combine Simply click or drag and drop to make changes

Attendance

- Who is onsite
- When did children leave
- No arrival notification







Supporting teachers too



Daily notes
Photo sharing
Documentation

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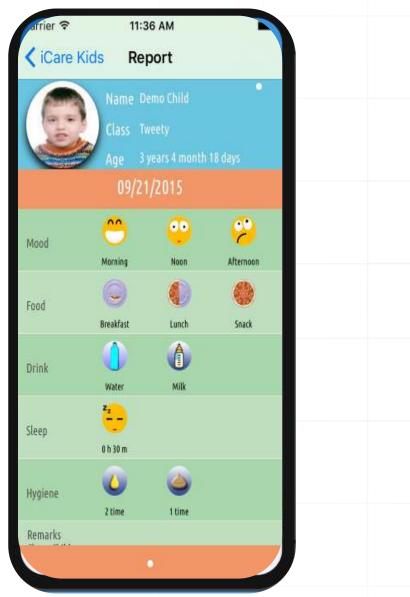
- Documentation
- Lesson plans



Staying connected with Families







Personalized Information

- Individual details about child's day
- Classroom
 experiences
- Photos



School Wide Information

- Message via email, SMS, chat
- Bulletin board
- Lobby messages
- Automated alerts

Actions	and Activitie	es	
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Child Profile	Accounting		
Photos			
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How can iCare support your school safety plan?

- Parent / Staff Communication
- Scheduling
- Documentation Management

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